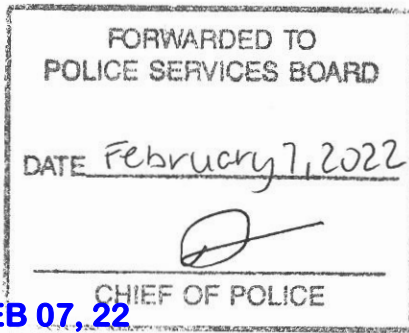


# 04-02-22



## REPORT Police Services Board

For Information

File Class: 1-01-02-01

Cross-Reference File Class: \_\_\_\_\_

**PSB REC: FEB 07, 22**  
**LOG # 07-22**  
**FILE CLASS: P01**

DATE: January 25, 2022

SUBJECT: **MISSING PERSONS- URGENT DEMAND REPORTING 2021**

FROM: Nick Milinovich, Deputy Chief, Investigative and Emergency Services  
Command

### RECOMMENDATION

That the Annual Report detailing the status of Missing Persons Urgent Demands be received by the Police Services Board as information.

### REPORT HIGHLIGHTS

- One Urgent Demand was made in 2021 during Missing Persons Investigations

### DISCUSSION

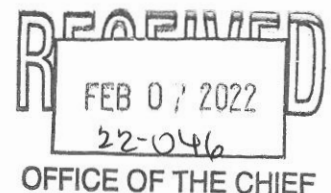
#### 1. Background

Missing Persons Act, 2018 came into effect on July 1, 2019.

In accordance with O.Reg. 182/19 under the Missing Persons Act, 2018, each police service is required to annually prepare and report on Urgent Demands. This report shall be presented by April 1st of each year, after which, the Police Service Board shall make this information publically available by June 1st of each year.

As per section 8(1) of the Missing Persons Act, 2018, the report shall contain:

- (a) the total number of urgent demands made in that year and the number of missing persons investigations to which they related;
- (b) a description of the types of records specified in the urgent demands made in that year; and
- (c) any other prescribed information.



## 2. Findings

### No Defined System of Data Collection

The Ministry did not create a system or method of data collection in order to meet this requirement, and it was left to each police service to develop a system that would allow them to record this reportable data.

During a provincial working group teleconference, Peel Regional Police recommended to the Ministry an electronic system that would allow the Ministry to record this data instantly, however at this time, data recording and reporting remains with the individual police services.

### Peel Regional Police – Data Reporting Process Established

By July of 2019, Peel Regional Police created Form 777 which was designed to have officers submit a request to the Duty Inspector for approval to make an Urgent Demand, and capture the required reporting information for the annual report. The Duty Inspectors would then forward the information to the policy center (The Homicide & Missing Persons Bureau) for tracking.

Corporate Communications were sent service wide to members on this process, and supervisors were informed during the fall 2019 annual Supervisor Training sessions.

Additionally, amendments to directive I-B-122(F), were made in relation to the Missing Persons Act and the Urgent Demand requirements. The changes were submitted to Quality Assurance for review and distribution to all members.

### 2021 Reporting of Urgent Demands

In 2021, one (1) PRP777 'Urgent Demand Approval' form was submitted to the Duty Inspectors for approval.

The Urgent Demand was made in relation to an ongoing Missing Persons Investigation from December 2021.

The Urgent Demand was made to Royal Bank of Canada (RBC) where the Missing Person held a bank account(s). The request was for all Debit and Credit transactions from the Missing Person's account(s) between the time period of November 4<sup>th</sup>, 2021, and December 14<sup>th</sup>, 2021.

RBC acknowledged the Urgent Demand; however, the Missing Person was located prior to the results being received.

## 3. Proposed Direction

To continue the use of Form 777 which was designed to have officers submit a request to the Duty Inspector for approval to make an Urgent Demand, and capture the required reporting information for the annual report.

## 4. Strategic Plan Alignment

Goal: 3. Accountability, Equity and Service Excellence

Priority: 3.5 Service excellence through innovation, technology and risk mitigation

## CONCLUSION

That PSB receives this report detailing the status of Missing Persons Urgent Demands for information and further that the report be forwarded to the Police Services Board. The Ministry of the Solicitor General Annual Report Template (Form 7) has been attached for reference.

### Approved for Submission:



Nick Milinovich #4540, Deputy Chief, Investigative Services Command

*For further information regarding this report, please contact Inspector Todd Leach #2191 at extension 3200 or via email at 2191@peelpolice.ca*

Authored By: Detective Andrew Johnston #3167

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

**Data Collection**

**Period of data collection**

Start Date (yyyy/mm/dd)  
2021/01/01

End Date (yyyy/mm/dd)  
2021/12/31

Name of Police Force  
Peel Regional Police

**Detachment Location (if applicable)**

Unit Number	Street Number 7150	Street Name Mississauga Road	PO Box
City/Town Mississauga	Province Ontario		Postal Code L5N 8M5
Total Number of Urgent Demands made 1	Number of Missing Persons Investigations in which a demand was made 1		

**Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands**

Records	Description	Total number of times demanded
Records containing contact information or other identifying information		
Photos, videos, or other records containing visual representation		
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location		
Records of employment information		
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>		
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		
Records that related to a student of an educational institution		
Records containing travel and accommodation information		

Records	Description	Total number of times demanded
Records of financial information	Royal Bank of Canada (RBC) - all Debit and Credit transactions from Nov 4 2021 to Dec 14 2021	1
Other records		